

### Clackamas Volunteers in Medicine needs VOLUNTEER PHLEBOTOMISTS

Clackamas Volunteers in Medicine is a non-profit organization dedicated to providing quality healthcare to low-income, uninsured residents of Clackamas County. Located in Oregon City, the Clinic is the only clinic in Clackamas County which offers medical services at no cost to patients. We provide:

- **Appointment-Based Primary Care:** Volunteer primary care physicians and nurse practitioners provide comprehensive services to clinic patients, including disease prevention and health maintenance. Services include physical exams, care for patients with chronic disease such as diabetes, asthma, hypertension, and heart disease, and education for self-care.
- **Referrals:** Specialized services that cannot be provided onsite are referred to our network of specialty physicians within the region.
- **Wellness Education:** The clinic serves as a health education resource and provides self-care coaching and educational materials for patients.

**Position Description:** Laboratory volunteers collect blood and urine specimens for processing as required by medical personnel orders. The volunteer performs CLIA-waived testing in support of patient care, and performs quality control on CLIA-waived tests.

Volunteers may at times be scheduled to work as a team: one non-phlebotomy volunteer may work on computer procedures and paperwork, and the other may complete blood draws and specimen collections.

**Schedule:** The Laboratory Volunteer serves 4-5 hours per shift. Volunteers may sign up for specific days and times when the clinic is open and seeing patients. Currently, those hours are as follows:

Tuesday, 12:30-5:00 pm

Wednesday, 12:30-5:00 pm

Thursday, 12:30-5:00 pm OR 4:30-8:00 pm

### Specific Tasks:

- Blood Draws
- Labeling and preparing urine, tissue samples, and pap smears to be sent with courier
- Charting using EHR
- Filling out paper requisition form
- Checking blood sugar level with glucometer
- Restocking lab supplies
- Cleaning autoclave
- Sanitizing lab after use

**Qualifications:** Experienced phlebotomists who have completed at least 200 blood draws are preferred. Professionals with lab experience but no phlebotomy skills are also encouraged to apply, as they may perform other tasks in the lab. Intermediate level computer skills, legible handwriting and detailed attention to paperwork are required.

Recent graduates or advanced students from phlebotomy programs or CLA programs without these qualifications will be considered if a mentor is available to work with them during their shifts. Experienced phlebotomists may be asked to mentor new phlebotomists.

Please contact our Volunteer Coordinator, Sarah Arp, with any questions at 503-722-4400, or [volunteer@clackamasvim.org](mailto:volunteer@clackamasvim.org)